



## Scrutiny Liaison Committee

### Records of Meetings

Year: 2021

The following records of meetings have been approved by the Committee.

Signed

.....  
Senator Kristina Moore

President  
Scrutiny Liaison Committee

# Scrutiny Liaison Committee

## Record of Meeting

### Meeting held digitally

Date: 6th January 2021

Present	Senator Kristina Moore (President) Connétable Mike Jackson Deputy Mary Le Hegarat Deputy Rob Ward Deputy Inna Gardiner Deputy David Johnson
Apologies	
Absent	
In attendance	Tim Oldham (Assistant Greffier: Committees and Panels)

Agenda matter	Action
<p><b>1. Brexit Review Panel - UK-EU Trade and Economic Cooperation Agreement ('TECA'): Inclusion of the Bailiwick of Jersey (P.170/2020) – Non-Fisheries</b></p> <p>The Committee approved a scoping document and Terms of Reference for the above Review. The following budget was agreed:</p> <p>Legal Advisor fees: £15,000 Expenses for Legal Advisor: £1,000 Public hearings: 10 x £143 = £1,430 <b>Total = £17,430</b></p>	

# Scrutiny Liaison Committee

## Record of Meeting

### Meeting held digitally

Date: 7th January 2021

Present	Senator Kristina Moore (President) Connétable Mike Jackson Deputy Mary Le Hegarat Deputy Rob Ward Deputy Inna Gardiner Deputy David Johnson
Apologies	
Absent	
In attendance	Tim Oldham (Assistant Greffier: Committees and Panels)

Agenda matter	Action
<p><b>1. Environment, Housing and Infrastructure Panel - UK-EU Trade and Economic Cooperation Agreement ('TECA'): Inclusion of the Bailiwick of Jersey (P.170/2020) - Fisheries</b></p> <p>The Committee approved a scoping document and Terms of Reference for the above Review. The following budget was agreed:</p> <p>Public hearings: 10 x £143 = £1,430 <b>Total = £1,430</b></p> <p>It was noted that the Panel would consider the existing expert advice provided by the Law Officers' Department, whilst reserving the option to make financial provision for further independent legal advice.</p>	

# Scrutiny Liaison Committee

## Record of Meeting

### Meeting held digitally

Date: 8th January 2021

Present	Senator Kristina Moore (President) Connétable Mike Jackson Deputy Mary Le Hegarat Deputy Rob Ward Deputy Inna Gardiner Deputy David Johnson
Apologies	
Absent	
In attendance	Tim Oldham (Assistant Greffier: Committees and Panels)

Agenda matter	Action
<p><b>1. Migration and Population Review Panel - Phase 1 Migration Control Policy Review [P.137/2020 Part C]</b></p> <p>The Committee approved a scoping document and Terms of Reference for the above Review. The following budget was agreed:</p> <p>Public Hearings: 4 x £150 = £600 Social Media advertising: £50 <b>Total = £650</b></p> <p>The Committee further approved the initial membership of the Review Panel. It would be chaired by Senator Steve Pallett, who was joined by Deputy Steve Ahier. It was intended that the membership would evolve to include a representative from each standing Scrutiny Panel, given the wide-ranging scope of the topic.</p>	

# Scrutiny Liaison Committee (SLC)

## Record of Meeting

Date: 20th January 2021

Present	Senator Kristina Moore (President) Connétable Mike Jackson Deputy David Johnson Deputy Mary Le Hegarat Deputy Rob Ward Deputy Inna Gardiner
Apologies	
Absent	
In attendance	Tim Oldham, Assistant Greffier (Committees and Panels)

Agenda matter	Action
<p><b>1. Membership</b></p> <p>The Committee formally welcomed Deputy David Johnson following his appointment as Chair of the Economic and International Affairs Scrutiny Panel, subsequent to Deputy Kirsten Morel's appointment as an Assistant Minister for Economic Development, Sport and Culture.</p> <p>Deputy Mary Le Hegarat was appointed Vice-President to fill the vacancy arising from Deputy Morel's appointment as an Assistant Minister.</p>	
<p><b>2. Minutes</b></p> <p>The Committee approved the records of its meetings held on 25th November, 15th and 22nd December 2020 and 6th, 7th and 8th January 2021.</p>	
<p><b>3. Activity and Work Programme Updates</b></p> <p>The Committee discussed the activity reports for the Scrutiny Panels, PAC and all current Review Panels. It further considered Panel work programmes and its own current actions.</p> <p>It agreed that options should be identified for a workshop style event to be held for all Scrutiny Members in the final quarter of 2021, to comprehensively inform the matters to be covered by the Committee's end of term legacy report. In the meantime, it agreed that options should also be identified, ideally through the Commonwealth Parliamentary Association, for a seminar in quarter two of 2021 for all Scrutiny Members on the topic government accountability to parliamentary committees, and associated governance and accountability frameworks.</p> <p>The Committee discussed the approach of Panels to a number of cross cutting topics, mindful amongst other challenges of the implications on Members' time and staff resources of creating any further Review Panels. In relation to Covid-19 it was noted that work would continue to be conducted by Panels on an individual basis relevant to their respective remits, liaising with other Panels and the Committee as required to avoid duplication or to invite additional input on cross-cutting matters. The structure for Brexit work on the UK-EU Trade and Economic Cooperation Agreement was noted, with fisheries matters being scrutinized by the Environment, Housing and Infrastructure Panel and all other trade elements by the Brexit Review Panel. With</p>	TO

<p>regard to public sector office accommodation, the cross-over between the work of PAC on Estate Management and the Corporate Services Panel, and to a lesser extent the Environment, Housing and Infrastructure Panel, in respect of the proposed new Government headquarters, was considered. The Committee was satisfied by the structure of currently scoped or planned work on PAC and Corporate Services, and by the ongoing and active liaison.</p>	
<p><b>4. Privileges and Procedures Committee (PPC)</b></p> <p>The Committee noted the report from PPC providing an updating on its recent activity.</p>	
<p><b>5. Scrutiny Budget</b></p> <p>The Committee noted an update on review expenditure in the year to date and the remaining available budget. The overall budget for 2021 comprised:</p> <p>Advertising: £4,000  Advisor and other fees: £200,000  Transcription: £36,000  <b>Total: £240,000</b></p>	
<p><b>6. Future Meetings</b></p> <p>The Committee noted that its next formal meeting was scheduled for 25th February 2020, 10am to 11.45am (Le Capelain Room).</p>	

# Scrutiny Liaison Committee

## Record of Meeting

### Meeting held digitally

Date: 29th January 2021

Present	Senator Kristina Moore(President) Deputy Mary Le Hegarat (Vice-President) Connétable Mike Jackson Deputy David Johnson Deputy Rob Ward Deputy Inna Gardiner
Apologies	
Absent	
In attendance	Tim Oldham (Assistant Greffier: Committees and Panels)

Agenda matter	Action
<p><b>1. Children, Education and Home Affairs Panel: Covid-19 Response - Impact on Children and Young People</b></p> <p>The Committee approved a scoping document and Terms of Reference for the above Review. The following budget was agreed:</p> <p>Transcription costs at £150 per hearing: 5 hearings - £750.00 Advertising costs       £100.00 Focus Groups           £15,000.00 Expert Adviser(s)     £15,000.00 <b>Total   £30,850.00</b></p>	

# Scrutiny Liaison Committee

## Record of Meeting

### Meeting held digitally

Date: 1st February 2021

Present	Senator Kristina Moore(President) Deputy Mary Le Hegarat (Vice-President) Connétable Mike Jackson Deputy David Johnson Deputy Rob Ward Deputy Inna Gardiner
Apologies	
Absent	
In attendance	Tim Oldham (Assistant Greffier: Committees and Panels)

Agenda matter	Action
<p>1. <b>Economic and International Affairs Panel: Covid-19 Response: Support for Businesses</b></p> <p>The Committee approved a scoping document and Terms of Reference for the above Review. The following budget was agreed:</p> <p>Transcription costs at £150 per hearing: £600.00 Survey/focus groups £10,000</p> <p><b>Total £10,600</b></p>	



# Scrutiny Liaison Committee

## Record of Meeting

### Meeting held digitally

Date: 3rd February 2021

Present	Senator Kristina Moore(President) Deputy Mary Le Hegarat (Vice-President) Connétable Mike Jackson Deputy David Johnson Deputy Rob Ward Deputy Inna Gardiner
Apologies	
Absent	
In attendance	Tim Oldham (Assistant Greffier: Committees and Panels)

Agenda matter	Action
<p><b>1. Health and Social Security Panel: Maternity Services</b></p> <p>The Committee approved a scoping document and Terms of Reference for the above Review. The following budget was agreed:</p> <p>Transcription costs at £150 per hearing: £750.00 Advertising costs (JEP Advert) - £650.00 Focus Groups - £10,000 Expert Adviser - £20,000 <b>Total      £31,400</b></p>	

# Scrutiny Liaison Committee

## Record of Meeting

### Meeting held digitally

Date: 9th February 2021

Present	Senator Kristina Moore(President) Deputy Mary Le Hegarat (Vice-President) Connétable Mike Jackson Deputy David Johnson Deputy Rob Ward Deputy Inna Gardiner
Apologies	
Absent	
In attendance	Tim Oldham (Assistant Greffier: Committees and Panels)

Agenda matter	Action
<p>1. <b>Public Accounts Committee: Performance Management</b></p> <p>The Committee approved a scoping document and Terms of Reference for the above Review. The following budget was agreed:</p> <p>Transcription costs at £150 per hearing: <b>£1,200</b></p>	

# Scrutiny Liaison Committee

## Record of Meeting

### Meeting held digitally

Date: 15th February 2021

Present	Senator Kristina Moore(President) Deputy Mary Le Hegarat (Vice-President) Connétable Mike Jackson Deputy David Johnson Deputy Rob Ward Deputy Inna Gardiner
Apologies	
Absent	
In attendance	Tim Oldham (Assistant Greffier: Committees and Panels)

Agenda matter	Action
<p><b>1. Children, Education and Home Affairs Panel: Police Governance Law</b></p> <p>The Committee approved a scoping document and Terms of Reference for the above Review. The following budget was agreed:</p> <p>Transcription costs at £150 per hearing: £450.00 Advertising Costs: £100.00 <b>Total £550.00</b></p>	

# Scrutiny Liaison Committee

## Record of Meeting

### Meeting held digitally

Date: 16th February 2021

Present	Senator Kristina Moore(President) Deputy Mary Le Hegarat (Vice-President) Connétable Mike Jackson Deputy David Johnson Deputy Rob Ward Deputy Inna Gardiner
Apologies	
Absent	
In attendance	Tim Oldham (Assistant Greffier: Committees and Panels)

Agenda matter	Action
<p>1. <b>Corporate Services Panel: Income Tax (Payment of 2019 Liability) (Jersey) Regulations</b></p> <p>The Committee approved a scoping document and Terms of Reference for the above Review. The following budget was agreed:</p> <p>Public Hearings: £300 Expert Advisor: £2,500</p> <p><b>Total: £2,800</b></p>	

# Scrutiny Liaison Committee

## Record of Meeting

### Meeting held digitally

Date: 18th February 2021

Present	Senator Kristina Moore(President) Deputy Mary Le Hegarat (Vice-President) Connétable Mike Jackson Deputy David Johnson Deputy Rob Ward Deputy Inna Gardiner
Apologies	
Absent	
In attendance	Tim Oldham (Assistant Greffier: Committees and Panels)

Agenda matter	Action
<p>1. <b>Public Accounts Committee: Estate Management</b></p> <p>The Committee approved a scoping document and Terms of Reference for the above Review. The following budget was agreed:</p> <p>Transcription costs at £150 per hearing: <b>£1,200</b></p>	

# Scrutiny Liaison Committee (SLC)

## Record of Meeting

Date: 25th February 2021

Present	Senator Kristina Moore (President) Deputy Mary Le Hegarat (Vice-President) Connétable Mike Jackson Deputy David Johnson (except Item 2 in part) Deputy Rob Ward Deputy Inna Gardiner
Apologies	
Absent	
In attendance	Tim Oldham, Assistant Greffier (Committees and Panels) Jenny O'Brien, Head of Digital and Public Engagement, States Greffe (Item 5 only)

Agenda matter	Action
<p><b>1. Minutes</b></p> <p>The Committee approved the records of its meetings held on 20th and 29th January, and 1st, 3rd, 9th, 15th, 16th and 18th February 2021.</p>	
<p><b>2. Activity and Work Programme Updates</b></p> <p>The Committee discussed the activity reports for the Scrutiny Panels, PAC and all current Review Panels. It further considered Panel work programmes and its own current actions.</p> <p>It was noted that the Corporate Services Panel had given consideration to lodging a Proposition in relation to <i>R.19/2021 – Land Transaction SO168 (3) – Office Accommodation Project, Union Street, St Helier</i>, presented initially to the States on 16th February 2021 with an addendum issued on 21st February, as further information was required be provided to the States about the transaction. The Panel had subsequently referred the matter to the Committee due to the nature of the issue, which crossed into the remits of several Panels. The Committee agreed that it would discuss the approach of Scrutiny to work on the Government of Jersey's 'Office Accommodation' project. Deputy David Johnson declared an interest as a member of the One Government Political Oversight Group, at which this project was an ongoing agenda item, and withdrew from the meeting for the duration of the discussion.</p> <p>The Committee agreed the necessity to seek deferral of approval of the land transaction agreement as proposed in the Reports R.19/2021 and R.19/2021 Add. pending the outcome of a Scrutiny review of the project, the provision to the Scrutiny review of the minutes of all meetings of the Council of Ministers, One Government Political Oversight Group and Regeneration Steering Group in relation to the project, and a States debate, with agreement or otherwise for the Minister to proceed with the land transaction.</p> <p>The terms of reference for the Scrutiny Liaison Committee were recalled. Standing Order 143 (a) provided that the Committee acted as a co-ordinating body for the work of the PAC, Scrutiny Panels and Review Panels, to ensure that there was no undue</p>	

<p>overlap in the work undertaken and to ensure that all aspects of the work of the Council of Ministers were, over time, reviewed. The Office Modernisation Programme connected with numerous Government workstreams including the Island Plan, estate management strategy, other major capital project programmes and the carbon neutral strategy. These in turn cut across multiple Panel remits, and it was agreed that in this context the Committee should seek to bring the Proposition in its name. It would not conduct the referenced Review, which would be subject to immediate planning and would be undertaken by either a sub-Panel of the Corporate Services Panel or a standalone Review Panel</p>	TO																				
<p><b>3. Privileges and Procedures Committee (PPC)</b></p> <p>The Committee noted the report from PPC providing an updating on its recent activity.</p>																					
<p><b>4. Scrutiny Budget</b></p> <p>The Committee noted an update on review expenditure in the year to date and the remaining available budget:</p> <table border="1" data-bbox="167 766 1200 1102"> <thead> <tr> <th>Description</th> <th>Actual Spend</th> <th>Committed Spend</th> <th>Budget</th> </tr> </thead> <tbody> <tr> <td>Advertising</td> <td></td> <td>£0</td> <td>£ 4,000.00</td> </tr> <tr> <td>Advisor Fees</td> <td>£ 8,200.00</td> <td>£ 90,300.00</td> <td>£ 200,000.00</td> </tr> <tr> <td>Transcription</td> <td>£ 1,357.00</td> <td>£0</td> <td>£ 36,000.00</td> </tr> <tr> <td><b>Spend</b></td> <td></td> <td></td> <td><b>£ 236,000.00</b></td> </tr> </tbody> </table>	Description	Actual Spend	Committed Spend	Budget	Advertising		£0	£ 4,000.00	Advisor Fees	£ 8,200.00	£ 90,300.00	£ 200,000.00	Transcription	£ 1,357.00	£0	£ 36,000.00	<b>Spend</b>			<b>£ 236,000.00</b>	
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Transcription	£ 1,357.00	£0	£ 36,000.00																		
<b>Spend</b>			<b>£ 236,000.00</b>																		
<p><b>5. Scrutiny Public Engagement</b></p> <p>The Committee welcomed the Head of Digital and Public Engagement (States Greffe) who provided a comprehensive update on the development of a public engagement strategy for the States Assembly which was shared with the Committee, and included the development of a consistent but dedicated strategy for the Scrutiny function. The Committee welcomed both aspects. It stressed the importance of successful engagement to the work of Panels and the PAC, and its long-standing anticipation of proposed increases in resources and associated improvements in this area for the Scrutiny function. It looked forward to working closely with the Head of Digital and Public Engagement in the coming weeks to finalise the dedicated Scrutiny strategy. The Head of Digital and Public Engagement confirmed that a draft would be provided to the Committee by the end of March, and it was agreed that a further meeting would be held at this time to explore the proposals and discuss the Committee's feedback.</p>	TO/J'OB																				
<p><b>6. Future Meetings</b></p> <p>The Committee noted the date of next scheduled SLC meeting was 18th March, 10am to 11.45am.</p> <p>The Committee recorded its frustration that the forthcoming monthly liaison meeting with the Chief Minister on 26th February had been cancelled at short notice by the Chief Minister, following a clash arising from a Government briefing to States Members being arranged for the same time as the meeting. It agreed to pursue alternative arrangements.</p>	TO																				

# Scrutiny Liaison Committee

## Record of Meeting

### Meeting held digitally

Date: 2nd March 2021

Present	Senator Kristina Moore (President) Deputy Mary Le Hegarat (Vice-President) Connétable Mike Jackson Deputy David Johnson Deputy Rob Ward Deputy Inna Gardiner
Apologies	
Absent	
In attendance	Tim Oldham (Assistant Greffier: Committees and Panels)

Agenda matter	Action
<p><b>1. Health and Social Security Panel: Maternity Services</b></p> <p>The Committee recalled that it had approved a scoping document and Terms of Reference for the above Review on 3rd February 2021. The following budget had been agreed at that time:</p> <p>Transcription costs at £150 per hearing: £750.00 Advertising costs (JEP Advert) - £650.00 Focus Groups - £10,000 Expert Adviser - £20,000 <b>Total      £31,400</b></p> <p>The Members were advised that, subsequently, the Panel had agreed the rationale for revising the budget as set out below:</p> <ul style="list-style-type: none"><li>• A further £5,000 for 2 additional focus groups</li><li>• A further £5,000 for the engagement of the expert advisers from Attain and Dame Cathy Warwick (equal to an additional 4 days of work)</li></ul> <p>With regard to the focus groups the Panel had identified a requirement to carry out two additional sessions with professionals within maternity services in order to reach them and hear their views, as well as the views of parents. In relation to the expert advisers, it had concluded that the extra four days would allow for greater stakeholder engagement and the development of best practice benchmarks of the Jersey maternity services model to further enable an objective assessment of current services.</p> <p>The Committee approved the budget increase as set out above, confirming the total budget as £41,400.</p>	



# Scrutiny Liaison Committee

## Record of Meeting

### Meeting held digitally

Date: 17th March 2021

Present	Senator Kristina Moore (President) Deputy Mary Le Hegarat (Vice-President) Connétable Mike Jackson Deputy David Johnson Deputy Rob Ward Deputy Inna Gardiner
Apologies	
Absent	
In attendance	Tim Oldham (Assistant Greffier: Committees and Panels)

Agenda matter	Action
<p><b>1. Children, Education and Home Affairs Panel: Covid-19 Response - Impact on Children and Young People</b></p> <p>The Committee recalled that it had previously approved the following budget for the above Review:</p> <p>Transcription costs at £150 per hearing: 5 hearings - £750.00 Advertising costs       £100.00 Focus Groups           £15,000.00 Expert Adviser(s)     £15,000.00 <b>Total   £30,850.00</b></p> <p>It agreed to update the budget following a request from the Children, Education and Home Affairs Panel, due a re-assessment of the optimum approach to the focus groups:</p> <p>Transcription costs at £150 per hearing: 5 hearings - £750.00 Advertising costs       £1000.00 Focus Groups           £17,100.00 Expert Adviser(s)     £15,000.00 <b>Total   £33,850.00</b></p>	

# Scrutiny Liaison Committee (SLC)

## Record of Meeting

### Meeting held digitally

Date: 18th March 2021

Present	Senator Kristina Moore (President) Deputy Mary Le Hegarat (Vice-President) Connétable Mike Jackson Deputy David Johnson Deputy Rob Ward Deputy Inna Gardiner
Apologies	
Absent	
In attendance	Lisa Mansell, Senior Youth Worker (Item 6 only) Tim Oldham, Assistant Greffier (Committees and Panels)

Agenda matter	Action
<b>1. Minutes</b>  The Committee approved the records of its meetings held on 25 <sup>th</sup> February and 2 <sup>nd</sup> 2021.	
<b>2. Activity and Work Programme Updates</b>  The Committee discussed the activity reports for the Scrutiny Panels, PAC and all current Review Panels. It further considered Panel work programmes and its own current actions.  In particular, it discussed the cross-cutting nature of work on the emerging medicinal cannabis industry which fell within the remits of the Environment, Housing and Infrastructure Panel and the Economic and International Affairs Panel. It was noted that it was the intention for the respective Chairs and Panel Officers to liaise closely to avoid duplication or omission, and to actively identify appropriate opportunities for a collaborative approach as appropriate.  The Committee also re-stated its commitment to be mindful to incorporate the impact on children and young people of topics within Panel/PAC work programmes, and to seek ways to gather their views and evidence accordingly.	
<b>3. Privileges and Procedures Committee (PPC)</b>  The Committee noted a report from PPC providing an update on its recent activity.  It was agreed that the Committee's preference for question time to be extended, to enable all listed oral questions to be asked at the respective States meeting, would be relayed to PPC.	
<b>4. Scrutiny Budget</b>  The Committee noted an update on review expenditure in the year to date and the remaining available budget, and agreed that the option to secure separate funding for additional Covid related work by Panels and the PAC, in accordance with budget arrangements for Government projects impacted by Covid, should be explored:	

Description	Actual Spend	Committed Spend	Budget	
Advertising		£0	£ 4,000.00	
Advisor Fees	£ 15,200.00	£ 100,300.00	£ 200,000.00	
Transcription	£ 3,595.00	£0	£ 36,000.00	
<b>Spend</b>			<b>£ 236,000.00</b>	
<b>5. Codes of Practice</b>				
<p>The Committee received and approved updates to the Scrutiny/PAC 'Engagement' and 'Proceedings' Codes of Practice. It was noted that amendments to the 'Engagement Code' required States approval to be brought into effect. It was therefore agreed that the draft would be shared with the Chief Minister and arrangements made for discussions to take place on the proposed changes. In conjunction, the potential for the matter of access to minutes of meetings of the Council of Ministers and other such Government bodies would be re-visited.</p>				TO
<b>6. Jersey Youth Parliament (JYP)</b>				
<p>The Committee welcomed the Senior Youth Worker responsible for the JYP to discuss engagement with the Scrutiny function. The first sitting of the Youth Parliament was held in the virtual States Assembly on 8th March, when the members decided which three policies they would campaign on during their term of office. Out of 15 options, the Jersey Youth Parliament voted for the following campaigns:</p> <ul style="list-style-type: none"> <li>• Improving Mental Health facilities in Jersey</li> <li>• Climate Change</li> <li>• Education in Jersey</li> </ul> <p>It was noted they would research their policies in smaller campaign groups and gather the views of other young people before compiling a report/presentation which would be available to all States Members.</p> <p>Mindful of the similarity of Scrutiny work to that of the JYP, the Committee agreed that relevant Panels and their Officers could offer helpful insight, support and information to the JYP in these areas, as well as more generally, as campaign groups set about their work. Equally, Panels more generally would welcome and benefit from the opportunity to engage with and listen to the views of the members of the JYP. It was agreed, as a starting point, that arrangements would be made for the relevant campaigns to meet their respective Panels and Officers.</p>				TO
<b>7. Future Meetings</b>				
<p>The Committee noted the date of next scheduled SLC meeting was 15th April, 10am to 11.45am.</p>				

# Scrutiny Liaison Committee

## Record of Meeting

### Meeting held digitally

Date: 1st April 2021

Present	Senator Kristina Moore (President) Deputy Mary Le Hegarat (Vice-President) Connétable Mike Jackson Deputy Rob Ward Deputy Inna Gardiner Deputy David Johnson
Apologies	
Absent	
In attendance	Tim Oldham (Assistant Greffier: Committees and Panels)

Agenda matter	Action
<p><b>1. Corporate Services Panel: People and Corporate Services Review</b></p> <p>The Committee recalled that it had previously approved the following budget for the above Review:</p> <p>Public hearings: 2 x £150 = £300 Expert technical advisor: £8,000 <b>Total: £8,300</b></p> <p>At the request of the Corporate Services Panel, it agreed to increase the budget for the provision of an expert technical advisor from £8,000 to £15,000, due to a revised approach to the gathering of evidence from various stakeholders.</p>	

# Scrutiny Liaison Committee

## Record of Meeting

### Meeting held digitally

Date: 9th April 2021

Present	Senator Kristina Moore (President) Deputy Mary Le Hegarat (Vice-President) Connétable Mike Jackson Deputy Rob Ward Deputy Inna Gardiner Deputy David Johnson
Apologies	
Absent	
In attendance	Tim Oldham (Assistant Greffier: Committees and Panels)

Agenda matter	Action
<p><b>1. Economic and International Affairs Panel - Review into Regulations for the Licence Application, Production and Export of Medicinal Cannabis on Jersey</b></p> <p>The Committee approved a scoping document and Terms of Reference for the above Review. The following budget was agreed:</p> <p>4 days of Public Hearings at £600 per day: £2,400 Expert Advisor: to be confirmed <b>Total (provisional): £2,400</b></p>	

# Scrutiny Liaison Committee (SLC)

## Record of Meeting

Date: 15th April 2021

Present	Senator Kristina Moore (President) Deputy Mary Le Hegarat (Vice-President) Deputy David Johnson Deputy Rob Ward Deputy Inna Gardiner Connétable John Le Maistre
Apologies	Connétable Mike Jackson
Absent	
In attendance	Jenny O'Brien, Head of Digital and Public Engagement, States Greffe (Item 6 only) Ella Nicholls, Communications Officer, States Greffe (Item 6 only) Tim Oldham, Assistant Greffier (Committees and Panels)

Agenda matter	Action
<p><b>1. Minutes</b></p> <p>The Committee approved the records of its meetings held on 7th and 18th March, and 1st and 9th April 2021. It noted that this was the first meeting held at which Members could gather together in person since the previous year, during which time an extensive amount of work had been accomplished in challenging circumstances. The Committee recorded its thanks to all Members and support staff.</p>	
<p><b>2. Activity and Work Programme Updates</b></p> <p>The Committee discussed the activity reports for the Scrutiny Panels, PAC and all current Review Panels. It further considered Panel work programmes and its own current actions.</p> <p>It approved the approach that would be taken to scrutiny of the Government Plan in 2021, in doing so:</p> <ul style="list-style-type: none"> <li>• establishing a common approach to the work of standing Panels</li> <li>• agreeing a co-ordinating role for the Government Plan Review Panel</li> <li>• closing the Government Plan Efficiencies Panel</li> <li>• agreeing outline proposals for associated engagement and communications.</li> </ul>	
<p><b>3. Privileges and Procedures Committee (PPC)</b></p> <p>The Committee noted a report from PPC providing an update on its recent activity.</p> <p>It was agreed that the Committee would seek clarification from PPC about its intentions to review the trial of the 3 weekly cycle of States meetings, with a view to raising particular concerns about the impact of question time and making a collective submission on behalf of the Scrutiny and PAC function.</p>	
<p><b>4. Scrutiny Budget</b></p> <p>The Committee noted an update on review expenditure in the year to date and the remaining available budget:</p>	

Description	Actual Spend	Committed Spend	Budget	
Advisor Fees	£ 35,025.00	£ 121,875.00	£ 200,000.00	
Transcription	£ 3,595.90	£0	£ 36,000.00	
Spend			£ <b>236,000.00</b>	
<p><b>5. P17/2021 Draft Constitution of the States and Public Elections Law</b></p> <p>The Committee considered draft Comments to <i>P.17/2021 Draft Constitution of the States and Public Elections Law</i>. It agreed that the draft would be revised based on its discussions and re-circulated for final approval, in order that the Comments could be presented to the States.</p>				TO
<p><b>6. Scrutiny Public Engagement Strategy</b></p> <p>The Committee welcomed the States Greffe's Head of Digital and Public Engagement, and Communications Officer, to receive and discuss a draft Scrutiny Public Engagement Strategy. The Committee provided feedback and ideas on a number of elements of the draft strategy. The Head of Digital and Public Engagement confirmed that the feedback would be explored fully as work was undertaken to complete a final version for the Committee's approval. The Committee thanked the Officers for their work to date and looked forward to seeing a number of the elements contained within the draft strategy immediately implemented, as well as to receiving an updated version in due course.</p>				TO/JO'B
<p><b>7. Future Meetings</b></p> <p>The Committee noted the date of the next scheduled SLC meeting was 20th May, 1.30pm to 3.15pm.</p>				

# Scrutiny Liaison Committee

## Record of Meeting

### Meeting held digitally

Date: 16th April 2021

Present	Senator Kristina Moore (President) Deputy Mary Le Hegarat (Vice-President) Connétable Mike Jackson Deputy Rob Ward Deputy Inna Gardiner Deputy David Johnson
Apologies	
Absent	
In attendance	Tim Oldham (Assistant Greffier: Committees and Panels)

Agenda matter	Action
<p><b>1. Corporate Services Panel: GST Personal Importation Review (Phase 1)</b></p> <p>The Committee approved a scoping document and Terms of Reference for the above Review. The following budget was agreed:</p> <p>Public Hearings: 2 x £150 = £300 Expert Adviser: £3,000 (4 days work at £750) <b>Total: £3,300</b></p>	



# Scrutiny Liaison Committee

## Record of Meeting

### Meeting held digitally

Date: 20th April 2021

Present	Senator Kristina Moore (President) Deputy Mary Le Hegarat (Vice-President) Connétable Mike Jackson Deputy Rob Ward Deputy Inna Gardiner Deputy David Johnson
Apologies	
Absent	
In attendance	Tim Oldham (Assistant Greffier: Committees and Panels)

Agenda matter	Action
<p>1. <b>Public Accounts Committee: States Annual Report and Accounts 2020</b></p> <p>The Committee approved a scoping document and Terms of Reference for the above Review. The following budget was agreed:</p> <p>Transcription costs at £150 per hearing: <b>£450</b></p>	

# Scrutiny Liaison Committee

## Record of Meeting

### Meeting held digitally

Date: 26th April 2021

Present	Senator Kristina Moore (President) Deputy Mary Le Hegarat (Vice-President) Connétable Mike Jackson Deputy Rob Ward Deputy Inna Gardiner Deputy David Johnson
Apologies	
Absent	
In attendance	Tim Oldham (Assistant Greffier: Committees and Panels)

Agenda matter	Action
<p><b>1. Economic and International Affairs Panel: Decision to demerge CICRA Review</b></p> <p>The Committee noted an updated scoping document and terms of reference for the above Review. Work had originally commenced in late 2020, but had not been completed due to competing workloads and the resignation of the then Chair. The Panel was reconstituted in January 2021 and had subsequently agreed to undertake a review of the matter. However, the Panel would now focus on the future role of the JCRA, rather than the demerger of CICRA itself.</p>	

# Scrutiny Liaison Committee

## Record of Meeting

### Meeting held digitally

Date: 27th April 2021

Present	Senator Kristina Moore (President) Deputy Mary Le Hegarat (Vice-President) Connétable Mike Jackson Deputy Rob Ward Deputy Inna Gardiner Deputy David Johnson
Apologies	
Absent	
In attendance	Tim Oldham (Assistant Greffier: Committees and Panels)

Agenda matter	Action
<p><b>1. Environment, Housing and Infrastructure Panel: Affordable Housing Supply and Delivery</b></p> <p>The Committee approved a scoping document and Terms of Reference for the above Review. The following budget was agreed:</p> <p>Public Hearings: 10 x £150 = £1500 Radio advertising: £1,000 Social media sponsored posts: £50 <b>Total: £2,550</b></p>	

# Scrutiny Liaison Committee

## Record of Meeting

### Meeting held digitally

Date: 12th May 2021

Present	Senator Kristina Moore (President) Deputy Mary Le Hegarat (Vice-President) Connétable Mike Jackson Deputy Rob Ward Deputy Inna Gardiner Deputy David Johnson
Apologies	
Absent	
In attendance	Tim Oldham (Assistant Greffier: Committees and Panels)

Agenda matter	Action
<b>1. Economic and International Affairs Panel - Review into Regulations for the Licence Application, Production and Export of Medicinal Cannabis on Jersey</b>  The Committee approved an updated budget for the above Review, to incorporate the engagement of an expert adviser at a cost of £19,500.	

# Scrutiny Liaison Committee (SLC)

## Record of Meeting

Date: 20th May 2021

Present	Senator Kristina Moore (President) Deputy Mary Le Hegarat (Vice-President) Connétable Mike Jackson Deputy David Johnson Deputy Rob Ward Deputy Inna Gardiner
Apologies	
Absent	
In attendance	Deputy Carina Alves, PPC Chair (Item 3 only) Deputy Russell Labey, PPC (Item 3 only) Lisa Hart, Deputy Greffier of the States (Item 3 only) Kellie Boydens, Principal Committee and Panel Officer (Item 3 only) Jennifer Cartwright, Legislative Drafter (Item 3 only) Jackie Harris, Trainee Legislative Drafter (Item 3 only)  Tim Oldham, Assistant Greffier (Committees and Panels)

Agenda matter	Action								
<p><b>1. Minutes</b></p> <p>The Committee approved the records of its meetings held on 15th, 16th, 20th, 26th and 27th April and 12th May 2021.</p>									
<p><b>2. Activity and Work Programme Updates</b></p> <p>The Committee discussed the activity reports for the Scrutiny Panels, PAC and all current Review Panels. It further considered Panel work programmes and its own current actions. It was noted that presently the membership level of the Safer Travel Guidelines Review was low, and was likely to need addressing in the near future in view of the evolving pandemic situation and a corresponding growth in workload.</p>									
<p><b>3. Privileges and Procedures Committee (PPC)</b></p> <p>The Committee noted a report from PPC providing an update on its recent activity.</p> <p>The Committee welcomed Deputy Carina Alves, PPC Chair, Deputy Russell Labey, PPC member, and accompanying officers, who provided an update on the Draft Constitution of the States and Public Elections Law and the next phase of proposed legislative changes. The Committee shared initial feedback on the plans and thanked the Deputies and officials for the briefing.</p>									
<p><b>4. Scrutiny Budget</b></p> <p>The Committee noted an update on review expenditure in the year to date and the remaining available budget:</p> <table border="1"> <thead> <tr> <th>Description</th> <th>Actual Spend</th> <th>Committed Spend</th> <th>Budget</th> </tr> </thead> <tbody> <tr> <td>Advisor Fees</td> <td>£ 43,035.00</td> <td>£ 144,375.00</td> <td>£ 200,000.00</td> </tr> </tbody> </table>	Description	Actual Spend	Committed Spend	Budget	Advisor Fees	£ 43,035.00	£ 144,375.00	£ 200,000.00	
Description	Actual Spend	Committed Spend	Budget						
Advisor Fees	£ 43,035.00	£ 144,375.00	£ 200,000.00						

Transcription	£ 3,595.90	£0	£ 36,000.00	
Spend			£ <b>236,000.00</b>	
<b>5. Scrutiny &amp; PAC Proceedings Code of Practice</b>				<b>TO</b>
<p>The Committee considered the merits of adding a 'role of a Panel/Committee member' section to the Scrutiny &amp; PAC Proceedings Code of Practice, similar to the existing section that provided guidance on the expected role and responsibilities of a Panel/PAC Chair. It was agreed that such a section should be drafted for further consideration.</p>				
<b>6. Future Meetings</b>				
<p>The Committee noted the following dates of forthcoming SLC meetings:</p> <ul style="list-style-type: none"> <li>• SLC scheduled meeting: 24th June 10am to 11.45am</li> <li>• Monthly liaison meeting with the Chief Minister: 28th May 12pm to 12.45pm</li> </ul>				

# Scrutiny Liaison Committee

## Record of Meeting

### Meeting held digitally

Date: 7th June 2021

Present	Senator Kristina Moore (President) Deputy Mary Le Hegarat (Vice-President) Connétable Mike Jackson Deputy Rob Ward Deputy Inna Gardiner Deputy David Johnson
Apologies	
Absent	
In attendance	Tim Oldham (Assistant Greffier: Committees and Panels)

Agenda matter	Action
<p><b>1. Corporate Services Panel: Proposed Amendments to Taxation (Income Tax, Goods and Services Tax and Revenue Administration) (Jersey) Law</b></p> <p>The Committee approved a scoping document and Terms of Reference for the above Review. The following budget was agreed:</p> <p>Public Hearings: 3 x £150 = £450 Expert Adviser: £2,500 <b>Total: £2,950</b></p>	

# Scrutiny Liaison Committee

## Record of Meeting

### Meeting held digitally

Date: 22nd June 2021

Present	Senator Kristina Moore (President) Deputy Mary Le Hegarat (Vice-President) Connétable Mike Jackson Deputy Rob Ward Deputy Inna Gardiner Deputy David Johnson
Apologies	
Absent	
In attendance	Tim Oldham (Assistant Greffier: Committees and Panels)

Agenda matter	Action
<p><b>1. Environment, Housing and Infrastructure Panel: Affordable Housing Supply and Delivery</b></p> <p>The Committee recalled that it had previously approved a scoping document and Terms of Reference for the above Review. The following budget had been agreed:</p> <p>Public Hearings: 10 x £150 = £1500 Radio advertising: £1,000 Social media sponsored posts: £50 <b>Total: £2,550</b></p> <p>It was noted that the Panel had subsequently identified a requirement to appoint a specialist advisor, which would increase the review budget by £14,700. The Committee approved the additional expenditure.</p>	



# Scrutiny Liaison Committee (SLC)

## Record of Meeting

Date: 24th June 2021

Present	Senator Kristina Moore (President) Deputy David Johnson Deputy Rob Ward Deputy Inna Gardiner
Apologies	Deputy Mary Le Hegarat (Vice-President) Connétable Mike Jackson
Absent	
In attendance	Tim Oldham, Assistant Greffier (Committees and Panels)

Agenda matter	Action
<p><b>1. Minutes</b></p> <p>The Committee approved the records of its meetings held on 20th May and 7th June 2021.</p>	
<p><b>2. Activity and Work Programme Updates</b></p> <p>The Committee discussed the activity reports for the Scrutiny Panels, PAC and all current Review Panels.</p> <p>It further considered Panel work programmes and its own current actions. It was agreed that arrangements for two all scrutiny member events currently being pursued separately, in respect of training/learning and planning for the Committee's end of term legacy report respectively, should be combined into a single event held in September or October 2021. It was requested that arrangements should provide for a day split into a morning of facilitated training/learning that would include representation from the CPA Academy, and an afternoon facilitated session reflecting on the term office and identifying matters to be covered in the legacy report.</p>	<b>TO</b>
<p><b>3. Privileges and Procedures Committee (PPC)</b></p> <p>The Committee noted a report from PPC providing an update on its recent activity.</p> <p>The Committee also considered correspondence from PPC regarding the trial of a 3-week cycle for States meetings, inviting feedback from the Committee. Given the range of views on the matter, it was agreed that this invitation would be relayed to all Panels and the PAC to reply directly to PPC if they wished to do so. As the Committee did not hold a collective view it would refrain from submitting a collective response, but noted that members were able to engage individually with PPC.</p>	
<p><b>4. Scrutiny Budget</b></p> <p>The Committee received an update on review expenditure in the year to date and the remaining available budget. It was anticipated that forecast expenditure would shortly exceed the allocated budget due to the unprecedented scale and technical nature of Panel Work programmes in the context of the ongoing pandemic, and Government priorities such as the new hospital project. Officials from the States Greffe and Treasury and Exchequer were in dialogue concerning the provision of additional funding to the Scrutiny function for Covid related work, in line with a Government</p>	

scheme for such funding arrangements. The Committee was informed that a formal solution had yet to be reached, but that discussions were ongoing.	
<p><b>5. Future Meetings</b></p> <p>The Committee noted the following dates of forthcoming SLC meetings:</p> <ul style="list-style-type: none"><li>• SLC scheduled meeting: 15th July 10am to 11.45am</li><li>• Monthly liaison meeting with the Chief Minister: 25th May 12pm to 12.45pm. The Committee agreed to cancel this meeting due to a number of diary clashes, but confirmed that it would proceed with the related meetings scheduled for July and September.</li></ul>	

# Scrutiny Liaison Committee

## Record of Meeting

### Meeting held digitally

Date: 2nd July 2021

Present	Senator Kristina Moore (President) Deputy Mary Le Hegarat (Vice-President) Connétable Mike Jackson Deputy Rob Ward Deputy Inna Gardiner Deputy David Johnson
Apologies	
Absent	
In attendance	Tim Oldham (Assistant Greffier: Committees and Panels)

Agenda matter	Action
<p><b>1. Future Hospital Review Panel: Our Hospital Project Outline Business Case and Funding Review</b></p> <p>The Committee approved a Scoping Document and Terms of Reference for the above Review. The following budget had been agreed:</p> <p>Public Hearings: £1,287 JEP advertising: £650 Social media sponsored posts: £20 Expert advisor (structure and content of OBC): £26,250 Expert advisor (public finance): £12,050 Expenses for advisor: £2,000 <b>Total: £42,257</b></p> <p>The Committee was advised that the full costings for the advisors was yet to be determined. In that regard, the Committee noted that there were challenges in relation to the budget and that these were being discussed with the Greffier of the States.</p>	

# Scrutiny Liaison Committee

## Record of Meeting

### Meeting held digitally

Date: 14th July 2021

Present	Senator Kristina Moore (President) Deputy Mary Le Hegarat (Vice-President) Connétable Mike Jackson Deputy Rob Ward Deputy Inna Gardiner Deputy David Johnson
Apologies	
Absent	
In attendance	Kellie Boydens (Principal Committee and Panel Officer)

Agenda matter	Action
<p><b>1. Gender Pay Gap Review Panel: follow-up review</b></p> <p>The Committee approved a Scoping Document and Terms of Reference for the above Review. The following budget had been agreed:</p> <p>Public Hearings: 10 x £135 = £1,350 Social media sponsored posts: £10 <b>Total: £1,360</b></p>	

# Scrutiny Liaison Committee (SLC)

## Record of Meeting

Date: 15th July 2021

Present	Senator Kristina Moore (President) Deputy Mary Le Hegarat (Vice-President) Connétable Mike Jackson Deputy David Johnson Deputy Rob Ward Deputy Inna Gardiner
Apologies	
Absent	
In attendance	Deputy Louise Doublet (Item 5) Tim Oldham, Assistant Greffier (Committees and Panels)

Agenda matter	Action
<p><b>1. Minutes</b></p> <p>The Committee approved the records of its meetings held on 22nd and 24th June 2021.</p>	
<p><b>2. Activity and Work Programme Updates</b></p> <p>The Committee discussed the activity reports for the Scrutiny Panels, PAC and all current Review Panels.</p> <p>The Committee noted particular concerns raised in respect of delays in the flow of information to Panels from certain areas of Government, including minutes of the meetings of STAC and the States Employment Board, and in relation to the 'Regulations for the licensing, production and export of Medicinal Cannabis in Jersey Review' being undertaken by the Economic and International Affairs Scrutiny Panel. Solutions were being pursued by the affected Panels and PAC, and the Committee agreed that it would maintain a close watch on the matter.</p>	<b>SLC</b>
<p><b>3. Privileges and Procedures Committee (PPC)</b></p> <p>The Committee noted a report from PPC providing an update on its recent activity.</p>	
<p><b>4. Scrutiny Budget</b></p> <p>The Committee received an update on review expenditure in the year to date and the remaining available budget, recalling that forecast expenditure was shortly expected to exceed the allocated budget due to unprecedented Panel work programmes in the context of the ongoing pandemic and Government priorities such as the new hospital project. Mindful of significant imminent disruption to work across the Scrutiny function, the Committee agreed to write to the Greffier of the States with a view to determining a swift and sustainable formal resolution to the budgetary situation.</p>	<b>TO</b>
<p><b>5. Public Engagement</b></p> <p>The Committee welcomed Deputy Louise Doublet to discuss her ideas on initiatives to enhance engagement by Scrutiny Panels/PAC with children and young people. It was noted that whilst significant progress has been made in this area during the present Assembly, there remained considerable scope for improvement across the Scrutiny function in respect of knowledge sharing and practical measures.</p>	

15.07.2021

<p>Welcoming the outline and analysis provided by Deputy Doublet, the Committee agreed with her that a working party should be established to develop this area in structured manner, with a view to producing a detailed framework that, upon approval by the Committee, would be included in the Committee's legacy report and could be implemented from the beginning of the new Assembly in 2022. It was anticipated that the working group would meet from September 2021 and would include, amongst others, Deputy Doublet, Senator Moore, Deputy Ward, the States Greffe's Head of Digital and Public Engagement and the Assistant Greffier (Committees and Panels).</p>	<b>TO</b>
<p><b>6. Future Meetings</b></p> <p>The Committee noted the following dates of forthcoming SLC meetings:</p> <ul style="list-style-type: none"> <li>• SLC scheduled meeting: 9th September 1.30pm to 3.15pm</li> <li>• Monthly liaison meeting with the Chief Minister: 16th July 12pm to 12.45pm. The Committee agreed to raise the matters of the flow of information to Panels/PAC, the budget situation and the timetable for the Government Plan</li> </ul>	

# Scrutiny Liaison Committee

## Record of Meeting

### Meeting held digitally

Date: 15th July 2021

Present	Senator Kristina Moore (President) Deputy Mary Le Hegarat (Vice-President) Connétable Mike Jackson Deputy Rob Ward Deputy Inna Gardiner Deputy David Johnson
Apologies	
Absent	
In attendance	Tim Oldham (Assistant Greffier: Committees and Panels)

Agenda matter	Action
<p><b>1. Children, Education and Home Affairs: Covid-19 Response: Impact on Children and Young People Review</b></p> <p>The Committee recalled that it had previously approved a scoping document and Terms of Reference for the above Review. The following budget had been agreed:</p> <p>Public Hearings: 5 x £150 = £750 Advertising: £1,000 Focus Groups: £17,500 Expert advisor(s): £15,000 <b>Total: £34,250</b></p> <p>It was noted that the Panel's advisors had subsequently identified a requirement for an additional 10 days' work to complete its review at an additional cost of £5,000, thereby increasing the review budget to £39,250. The Committee approved the additional expenditure.</p>	

# Scrutiny Liaison Committee (SLC)

## Record of Meeting

Date: 23rd July 2021

Present	Senator Kristina Moore (President) Deputy Rob Ward Deputy Inna Gardiner
Apologies	Deputy Mary Le Hegarat (Vice-President) Deputy David Johnson Connétable Mike Jackson
Absent	
In attendance	Alex Khaldi, Interim Director of Public Health Policy, Community & Constitutional Affairs  Kellie Boydens (Principal Committee and Panel Officer)

Agenda matter	Action
<p><b>1. Public Health Update</b></p> <p>The Committee met the Interim Director of Public Health Policy for an update on the Covid-19 pandemic. The Committee received a PowerPoint presentation, and the following matters were discussed:</p> <ul style="list-style-type: none"><li>• Vaccinations</li><li>• Latest case rates of Covid-19</li><li>• Jersey Hospital Occupancy</li><li>• Key policy decisions</li></ul> <p>The Committee thanked the Interim Director for his time and he exited the video conference.</p>	



# Scrutiny Liaison Committee

## Record of Meeting

### Meeting held digitally

Date: 27th July 2021

Present	Senator Kristina Moore (President) Deputy Mary Le Hegarat (Vice-President) Connétable Mike Jackson Deputy Rob Ward Deputy Inna Gardiner Deputy David Johnson
Apologies	
Absent	
In attendance	Kellie Boydens (Principal Committee and Panel Officer)

Agenda matter	Action
<p><b>1. Corporate Services: Independent Taxation Review</b></p> <p>The Committee approved a Scoping Document and Terms of Reference for the above Review. The following budget had been agreed:</p> <p>Public Hearings: 3 x £150 = £450 Expert advisor: £2,500 Social media sponsored posts: £40 <b>Total: £2,990</b></p>	

# Scrutiny Liaison Committee

## Record of Meeting

### Meeting held digitally

Date: 30th July 2021

Present	Senator Kristina Moore (President) Deputy Mary Le Hegarat (Vice-President) Connétable Mike Jackson Deputy Rob Ward Deputy Inna Gardiner Deputy David Johnson
Apologies	
Absent	
In attendance	Kellie Boydens (Principal Committee and Panel Officer)

Agenda matter	Action
<p><b>1. Future Hospital Review Panel: Our Hospital Project Outline Business Case and Funding Review</b></p> <p>The Committee recalled that it had previously approved a Scoping Document and Terms of Reference for the above Review. The following budget had been agreed:</p> <p>Public Hearings: £1,287 JEP advertising: £650 Social media sponsored posts: £20 Expert advisor (structure and content of OBC): £26,250 Expert advisor (public finance): £12,050 Expenses for advisor: £2,000 <b>Total: £42,257</b></p> <p>It was noted that the Panel had subsequently determined the full costings of its review, including an increased budget for its chosen advisor. The challenges surrounding the scrutiny budget had been addressed and, in that regard, the Committee agreed the updated budget:</p> <p>Public Hearings: £1,200 Social media sponsored posts: £20 Expert advisor (structure and content of OBC): £60,000 Expert advisor (public finance): £18,780 <b>Total: £80,000</b></p>	
<p><b>2. Corporate Services Panel: People and Corporate Services Review</b></p> <p>The Committee recalled that it had previously approved a Scoping Document and Terms of Reference for the above Review. The following budget had been agreed:</p> <p>Public hearings: 2 x £150 = £300 Expert technical advisor: £15,000 <b>Total: £15,300</b></p>	

<p>It was noted that the Panel's advisors had subsequently identified a requirement for an additional 1.5 days' work to complete its review at an additional cost of £1,600, thereby increasing the review budget to £16,900. The Committee approved the additional expenditure.</p>	
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# Scrutiny Liaison Committee (SLC)

## Record of Meeting

Date: 9th September 2021

Present	Senator Kristina Moore (President) Connétable Mike Jackson Deputy David Johnson Deputy Rob Ward Deputy Inna Gardiner
Apologies	Deputy Mary Le Hegarat (Vice-President)
Absent	
In attendance	Tim Oldham, Assistant Greffier (Committees and Panels)

Agenda matter	Action
<p><b>1. Minutes</b></p> <p>The Committee approved the records of its meetings held on 2nd, 14th, 15th, 23rd, 27th and 30th July 2021.</p>	
<p><b>2. Activity and Work Programme Updates</b></p> <p>The Committee noted the activity reports for the Scrutiny Panels, PAC and all current Review Panels.</p>	
<p><b>3. Privileges and Procedures Committee (PPC)</b></p> <p>The Committee noted a report from PPC providing an update on its recent activity.</p>	
<p><b>4. Scrutiny Budget</b></p> <p>An update was provided to the Committee on review expenditure for the year to date and the remaining available budget, noting that additional funding of up to £80,000 had been agreed with the Minister for Treasury and Resources. This funding was in recognition of the exceptional expenditure required for technical work in relation to scrutiny of the hospital project and was ring-fenced accordingly for that purpose. This in turn enabled the Committee to consider the engagement of expert technical advice for scrutiny of the Government Plan, in addition to further, albeit limited, potential consultancy engagements by Panels to the year end.</p>	
<p><b>5. Public Engagement</b></p> <p>The Committee, having expressed its disappointment at the absence of a requested paper updating it about the implementation of initiatives in relation to the draft Scrutiny Public Engagement Strategy, discussed further concerns about the provision of communications and public engagement support to the Scrutiny function. It was agreed that the President would raise the matter directly with the Greffier of the States.</p> <p>Separately, the Committee noted progress with the establishment of a working group examining initiatives to enhance engagement by Scrutiny Panels/PAC with children and young people, which it agreed should seek to meet during the week of 27th September 2021.</p>	

## **6. Future Meetings**

The Committee noted the following dates of forthcoming SLC meetings:

- SLC scheduled meeting: 21st October 1.30pm to 3.15pm
- Monthly liaison meeting with the Chief Minister: 22nd October 12pm to 12.45pm.

# Scrutiny Liaison Committee

## Record of Meeting

### Meeting held digitally

Date: 10th September 2021

Present	Senator Kristina Moore (President) Deputy Mary Le Hegarat (Vice-President) Connétable Mike Jackson Deputy Rob Ward Deputy Inna Gardiner Deputy David Johnson
Apologies	
Absent	
In attendance	Tim Oldham (Assistant Greffier: Committees and Panels)

Agenda matter	Action
<p>1. <b>Economic and International Affairs Panel: Regulation of Jersey Estate Agents</b></p> <p>The Committee approved a scoping document and Terms of Reference for the above Review. The following budget was agreed:</p> <p>Public Hearings: £600</p>	

# Scrutiny Liaison Committee

## Record of Meeting

### Meeting held digitally

Date: 24th September 2021

Present	Senator Kristina Moore (President) Deputy Mary Le Hegarat (Vice-President) Connétable Mike Jackson Deputy Rob Ward Deputy Inna Gardiner Deputy David Johnson
Apologies	
Absent	
In attendance	Tim Oldham (Assistant Greffier: Committees and Panels)

Agenda matter	Action
<p><b>1. Environment, Housing and Infrastructure Panel: Affordable Housing Supply and Delivery</b></p> <p>The Committee recalled its approval on 22nd June 2021 of a budget of £14,700 for the engagement of a specialist adviser for the Review.</p> <p>It was noted that the engaged adviser 'ARK Consultancy' had drawn attention to the Panel that it required more time than previously envisaged to complete their tasks, resulting in an extra 5 days' work. It was explained that ARK had advised that the variance was largely the result of the emerging scope of background study and lines of questioning raised. There had, furthermore, been an additional public hearing with Jersey Development Company and the analysis of written responses from Ministers which had incurred extra time analysing the evidence and, consequently, the time spent on the report and recommendations. The Panel had been satisfied with the explanation and funding request and sought the Committee's approval of the additional funds accordingly. The Committee approved the additional budget.</p>	

# Scrutiny Liaison Committee

## Record of Meeting

### Meeting held digitally

Date: 7th October 2021

Present	Senator Kristina Moore (President) Deputy Mary Le Hegarat (Vice-President) Connétable Mike Jackson Deputy Rob Ward Deputy Inna Gardiner Deputy David Johnson
Apologies	
Absent	
In attendance	Tim Oldham (Assistant Greffier: Committees and Panels)

Agenda matter	Action
<p><b>1. Government Plan 2022-24</b></p> <p>The Committee approved scoping documents and Terms of Reference for Reviews on the above matter by the following Panels.</p> <p>Children, Education and Home Affairs: <u>Budget</u></p> <ul style="list-style-type: none"><li>• Public Hearings (3 x £150) = £450</li><li>• Social Media advertising = £50</li><li>• Expert Advisor = n/a</li><li>• <b>Total = £500</b></li></ul> <p>Corporate Services: <u>Budget</u></p> <ul style="list-style-type: none"><li>• Public Hearings (4 x £150) = £600</li><li>• Social Media advertising = £100</li><li>• Expert Advisor = £10,500</li><li>• <b>Total = £11,200</b></li></ul> <p>Environment, Housing and Infrastructure: <u>Budget</u></p> <ul style="list-style-type: none"><li>• Transcription costs for public hearings (8 x £150 p/h): £1,200</li><li>• Social media sponsored post advertising: £30</li><li>• Expert Advisor = n/a</li><li>• <b>Total = £1,230</b></li></ul> <p>Health and Social Security: <u>Budget</u></p> <ul style="list-style-type: none"><li>• Public Hearings (3 @ £150) = £450</li></ul>	



<ul style="list-style-type: none"> <li>• Social Media advertising = £50</li> <li>• Expert Advisor = n/a</li> <li>• <b>Total = £500</b></li> </ul>	
<p><b>2. Health and Social Security Panel: Minimum Earnings Threshold Survey</b></p> <p>The Committee approved a scoping document and Terms of Reference for the above Review. The following budget was agreed:</p> <ul style="list-style-type: none"> <li>• Translations for survey and accompanying background information (approximate): £200</li> <li>• (Based on 2 languages at approx. £100 per translation)</li> <li>• Social media: £30</li> <li>• <b>Total = £230</b></li> </ul>	

# Scrutiny Liaison Committee (SLC)

## Record of Meeting

Date: 21st October 2021

Present	Senator Kristina Moore (President) Deputy Mary Le Hegarat (Vice-President) Connétable Mike Jackson Deputy David Johnson Deputy Rob Ward Deputy Inna Gardiner
Apologies	
Absent	
In attendance	Jenny O'Brien, Head of Digital and Public Engagement (States Greffe) (item 5) Ruth Johnson, Head of Policy, Strategic Policy, Planning and Performance (item 6) Tim Oldham, Assistant Greffier (Committees and Panels)

Agenda matter	Action
<p><b>1. Minutes</b></p> <p>The Committee approved the records of its meetings held on 9th, 10th and 24th September and 7th October 2021.</p>	
<p><b>2. Activity and Work Programme Updates</b></p> <p>The Committee noted the activity reports for the Scrutiny Panels, PAC and all current Review Panels. The Committee, mindful of current heavy workloads, discussed concerns about the potential volume of Government legislation to be lodged for debate by the Assembly before the effective end of the current political term in early May 2022. It agreed to raise the matter with the Chief Minister, with a view to receiving the outstanding Government Legislative Programme without further delay.</p>	
<p><b>3. Privileges and Procedures Committee (PPC)</b></p> <p>The Committee noted a report from PPC providing an update on its recent activity.</p>	
<p><b>4. Scrutiny Budget</b></p> <p>An update was noted the Committee on review expenditure for the year to date and the remaining available budget in 2021.</p>	
<p><b>5. Public Engagement</b></p> <p>The Committee welcomed the Head of Digital and Public Engagement (States Greffe) who provided an update on the implementation of a number of initiatives in relation to the Scrutiny Public Engagement Strategy. The Committee noted, in particular, recent progress with recruitment that would help to provide increased capacity to the Scrutiny function, in addition to the prioritisation of Scrutiny work within the digital and public engagement communications team. It was agreed that ongoing focus would be given to 'right first time' draft output, and that this aspiration would be assisted by the developing working relationships and processes between the communications team, Committee and Panel Officers and Chairs. The importance of the team working with and through the Committee and Panel Officers was stressed, and it was further agreed that greater exposure to Panel/PAC work through that</p>	<b>TO/JO'B</b>

<p>framework, and attendance at more hearings and meetings, was pivotal to the team achieving high quality, scrutiny-oriented output in the initial drafting stage. A commitment to an agile approach in achieving appropriately timed output on relevant channels was discussed, alongside ensuring that consideration was given to ensuring that all Panels received a proportionate and consistent level of service.</p> <p>Separately, the Committee noted that apologies had been received from the Chair of the working group examining initiatives to enhance engagement by Scrutiny Panels/PAC with children and young people. The Chair would be unavailable for approximately one month and consequently, given her pivotal role in the initiative, the Committee agreed that progress of the working group would be restricted until her return.</p>	
<p><b>6. Jersey Public Services Ombudsman (JPSO)</b></p> <p>The Committee welcomed the Head of Policy, SPPP, who provided an update on the progress of developing associated legislation, and who requested consideration of the role of the Committee in respect of the JPSO. The Head of Policy outlined a possible role for the Committee in respect of the JPSO Board recruitment process, annual reporting and annual plan/holding to account processes that was broadly similar to that which it held in respect of the Children's Commissioner. She sought in principle support from the Committee to pursue the matter further as the legislation evolved. The Committee thanked the Head of Policy for her time and committed to respond to her in due course after further consideration of the matter. The Head of Policy withdrew from the meeting accordingly.</p> <p>Having considered the matter, the Committee agreed to confirm to the Head of Policy that it was supportive in principle of the role that had been outlined, should the Assembly agree to the creation of the Ombudsman.</p>	<b>TO</b>
<p><b>7. Future Meetings</b></p> <p>The Committee noted the following dates of forthcoming SLC meetings:</p> <ul style="list-style-type: none"> <li>• next scheduled SLC meeting: 18th November, 10am to 11.45am, Le Capelain Room</li> <li>• monthly liaison meeting with the Chief Minister: 22nd October 12pm to 12.45pm, Blampied Room. Items to be discussed were agreed to include: <ol style="list-style-type: none"> <li>1. Engagement Code of Practice – progress through Council of Ministers</li> <li>2. Government Legislation/Policy Programme</li> <li>3. Pre-election political sensitivity period</li> </ol> </li> </ul>	

# Scrutiny Liaison Committee

## Record of Meeting

### Meeting held digitally

Date: 25th October 2021

Present	Senator Kristina Moore (President) Deputy Mary Le Hegarat (Vice-President) Connétable Mike Jackson Deputy Rob Ward Deputy Inna Gardiner Deputy David Johnson
Apologies	
Absent	
In attendance	Tim Oldham (Assistant Greffier: Committees and Panels)

Agenda matter	Action
<p><b>1. Government Plan 2022-24</b></p> <p>The Committee approved a scoping document and Terms of Reference for a Review by the Economic and International Affairs Panel:</p> <p><u>Budget</u></p> <ul style="list-style-type: none"><li>• Public Hearings (3 x £150) = £450</li><li>• Social Media advertising = £60</li><li>• Expert Advisor = n/a</li></ul> <p><b>Total = £510</b></p>	

# Scrutiny Liaison Committee

## Record of Meeting

### Meeting held digitally

Date: 28th October 2021

Present	Senator Kristina Moore (President) Deputy Mary Le Hegarat (Vice-President) Connétable Mike Jackson Deputy Rob Ward Deputy Inna Gardiner Deputy David Johnson
Apologies	
Absent	
In attendance	Tim Oldham (Assistant Greffier: Committees and Panels)

Agenda matter	Action
<p>1. <b>Economic and International Affairs (EIA) Panel: Draft Income Tax (Amendment of Law – Taxation of Cannabis Companies) (Jersey) Regulations 202-</b></p> <p>The Committee approved a scoping document and Terms of Reference for the above Review. It was noted that the matter would typically fall within the remit of the Corporate Services Panel, however, due to the regulations relating to medicinal cannabis and the EIA Panel's ongoing review in that area, it had been agreed between the Panels that EIA would most appropriately undertake this review.</p> <p>The following budget was agreed:</p> <p>2 x Public Hearings at £300 each = £600 Expert Advisor = £7,500 <b>Total = £8,100</b></p>	

# Scrutiny Liaison Committee (SLC)

## Record of Meeting

Date: 18th November 2021

Present	Senator Kristina Moore (President) Deputy Mary Le Hegarat (Vice-President) Connétable Mike Jackson Deputy David Johnson (from item 4) Deputy Rob Ward Deputy Inna Gardiner
Apologies	
Absent	
In attendance	Jenny O'Brien, Head of Digital and Public Engagement (States Greffe) (item 5) Tim Oldham, Assistant Greffier (Committees and Panels)

Agenda matter	Action
<b>1. Minutes</b>  The Committee approved the records of its meetings held on 21st, 25th and 28th October 2021.	
<b>2. Activity and Work Programme Updates</b>  The Committee noted the activity reports for the Scrutiny Panels, PAC and all current Review Panels.  It was noted that the Care of Children Review Panel would shortly have fulfilled its terms of reference upon presentation of its forthcoming report. In accordance with Standing Orders of the States of Jersey and in consultation with the Chair of the Review Panel, Deputy Rob Ward, the Committee agreed that the Panel would therefore be formally disbanded once that phase of work and been completed.  The Committee noted the Government Legislative Programme 2021/22, recalling that at its previous meeting it had discussed concerns about the potential volume of Government legislation to be lodged for debate by the Assembly before the effective end of the current political term in early May 2022. It was agreed that this remained a significant challenge. Further concern was expressed about the inclusion in the Programme of a column that contained the Government's assessment as to the 'likelihood of scrutiny'. The basis for such assessment was unclear and it was agreed that each Panel should take note of associated ratings attributed to work within its remit and, if required, respond accordingly to respective Ministers.	
<b>3. Privileges and Procedures Committee (PPC)</b>  The Committee noted a report from PPC providing an update on its recent activity.	
<b>4. Scrutiny Budget</b>  An update was noted by the Committee on review expenditure for the year to date and the remaining available budget in 2021.	
<b>5. Public Engagement</b>	

<p>The Committee welcomed the Head of Digital and Public Engagement (States Greffe) who provided an update on the implementation of a number of initiatives in relation to the Scrutiny Public Engagement Strategy. The Committee provided specific feedback on the recent initiative of a stand in the town centre that had been used to promote in person public engagement with the work of Panels by Members, in respect of the Government Plan. There was consensus that, in principle, the stand had been a welcome extension to the more typical approaches adopted by Panels and should be used again for appropriate Reviews. The QR codes were noted a having worked well, however, the complexity of the topic area and shortcomings in elements of the methodology, such as the absence of a simpler and shorter survey amongst other matters, had compromised the extent and depth of views gathered on this occasion.</p> <p>The Committee also expressed its reservations about aspects of a States Assembly branding project that were relevant to Scrutiny, in particular the adoption of a separate colour palette to that of the wider States Assembly, and the corresponding choice of the colour blue.</p>	
<p><b>6. Future Meetings</b></p> <p>The Committee noted the following dates of forthcoming SLC meetings:</p> <ul style="list-style-type: none"> <li>• the next scheduled meeting: 9th December, 10am to 11.45am</li> <li>• meetings in 2022 (all 10am to 11.45am) <ul style="list-style-type: none"> <li>· 13th January</li> <li>· 17th February</li> <li>· 10th March</li> <li>· 7th April</li> <li>· 22nd April – Provisional final meeting if required</li> </ul> </li> <li>• the forthcoming all-Scrutiny workshop event would be re-scheduled to 2022 due to the current Covid-19 situation</li> <li>• monthly liaison meeting with the Chief Minister and agree upcoming agenda items if applicable: 10th December 12pm to 12.45pm, States Building</li> </ul>	

# Scrutiny Liaison Committee (SLC)

## Record of Meeting

Date: 9th December 2021

Present	Senator Kristina Moore (President) Connétable Mike Jackson Deputy David Johnson Deputy Rob Ward Deputy Inna Gardiner
Apologies	Deputy Mary Le Hegarat (Vice-President)
Absent	
In attendance	Senator Tracey Vallois (item 4) Kellie Boydens, Principal Committee and Panel Officer (item 4)  Tim Oldham, Assistant Greffier: Committees and Panels

Agenda matter	Action
<p><b>1. Minutes</b></p> <p>The Committee approved the record of its meeting held on 18th November 2021.</p>	
<p><b>2. Activity and Work Programme Updates</b></p> <p>The Committee noted the activity reports for the Scrutiny Panels, PAC and all current Review Panels.</p> <p>The Committee recalled that at its meeting held on 18th November 2021, it had noted that the Care of Children Review Panel would shortly have fulfilled its terms of reference. Upon presentation of its forthcoming report, it had been agreed by the Committee that the Panel would therefore be formally disbanded. The Committee was informed that while this had not yet occurred, the report was being finalised and the completion of the Panel's term was imminent.</p> <p>The Committee discussed the increasing workload of the Safer Travel Review Panel in response to the developing Omicron situation. It was considered that the remit of the Review Panel would be too narrow to enable an appropriate scope of scrutiny work to be undertaken in response to the developing situation, which extended across a range of community matters. It was agreed that wider scoping and terms of reference should be drafted for the Review Panel to consider next steps, and that an increase in membership was likely to be required.</p> <p>It was agreed that a letter to the Bailiff would be drafted, for approval by the President, requesting his consideration of a ruling on the matter of the support that it was appropriate for Ministers to receive from Government officers during virtual States Meetings.</p>	<p>TO</p> <p>TO</p>
<p><b>3. Privileges and Procedures Committee (PPC)</b></p> <p>The Committee noted a report from PPC providing an update on its recent activity.</p>	
<p><b>4. Democratic Accountability and Governance Sub-Committee</b></p> <p>The Committee welcomed Senator Tracey Vallois, who shared an update on the draft findings and recommendations of the Democratic Accountability and Governance</p>	



<p>Sub-Committee that she chaired. The Committee was invited to ask questions and share feedback on each draft recommendation. The Committee extended its thanks to Senator Vallois for the constructive opportunity to engage and contribute feedback at this stage.</p>	
<p><b>5. Future Meetings</b></p> <p>The Committee noted the following dates of forthcoming SLC meetings:</p> <ul style="list-style-type: none"> <li>• the next scheduled meeting: 13th January, 10am to 11.45am</li> <li>• the forthcoming all-Scrutiny workshop event would be re-scheduled from 25th January to a later date in 2022 due to the current Covid-19 situation</li> </ul>	<p>TO</p>

# Scrutiny Liaison Committee

## Record of Meeting

### Meeting held digitally

Date: 15th December 2021

Present	Senator Kristina Moore (President) Deputy Mary Le Hegarat (Vice-President) Connétable Mike Jackson Deputy Rob Ward Deputy Inna Gardiner Deputy David Johnson
Apologies	
Absent	
In attendance	Tim Oldham (Assistant Greffier: Committees and Panels)

Agenda matter	Action
<p><b>1. Migration and Population Review Panel: Common Population Policy Review</b></p> <p>The Committee approved a scoping document and Terms of Reference for a Review of the Common Population Policy (P116/2021). The following budget was approved:</p> <ul style="list-style-type: none"><li>• Public Hearings (6 x £202.50) = £1,215</li><li>• Social Media advertising = £50</li><li>• Expert Advisor = TBC</li></ul> <p><b>Total = £1,265</b></p>	